



FAQ – Preparing the Study Plan

Master Degree Programme in Science for the Conservation-Restoration of Cultural Heritage (S.Co.Re.)

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1. I have regularly paid the fees, but I am unable to submit my study plan on [Studenti Online](#), is there any problem?

First year students do not need to submit a study plan because the first year course structure diagram only includes compulsory academic activities.

Second year students, on the other hand, can only submit the study plan during the two designated periods published on the [course dedicated page](#).

If you are a second year student and the study plan compilation period is underway but you are unable to proceed, please send us an email at score@unibo.it reporting the problem.



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2. Can I delete or replace a course chosen in the previous window?

Yes. You can change the choices made in the previous window.

3. How can I fulfill the "Free-choice academic activities" group of the study plan?

Second year students must choose 9 credits from the elective academic activities available and/or all the exams activated by the Degree Programmes within the categories LM-2 (Archeology), LM-89 (History of Art) and LM-24 (Engineering of Building Processes and Systems) defined by the Ministry of Education.

If you select elective subjects from among those offered by your degree programme, your plan will be approved automatically and added to your career file without the need for assessment.

However, if you want to choose exams that are not specifically offered by your degree programme, you will need to request approval from the Study Plan Committee.

To do this, send an email to score@unibo.it within the deadline established for each window, including the code and name of the course unit you want to choose and the link to the course contents page.

Your email request must be matched by the study plan submission on [Studenti Online](#), where you will receive the formal approval from the Study Plan Committee.

4. Is it possible to include extra courses in the study plan?

Yes. It is possible to select up to a maximum of 6 credits in excess of those required by the [course structure diagram](#) (teaching plan) in the "Free-choice academic activities" group.



5. Can I include in the group of "Free-choice academic activities" any activity from restricted-access degree programmes?

Yes, after the approval of your degree programme Board and degree programme to which the activity belongs.

6. I would like to include in the study plan a course from the [transferable skills](#) group, but it is not included in the course structure diagram (teaching plan) and I cannot find it on [Studenti Online](#). How can I add it?

It is possible to include in one's study plan only transferable skills, also known as soft skills, courses that the degree programme has judged to be consistent with the training plan. If an activity is not present in the teaching plan or on [Studenti Online](#), it is not considered relevant to the training course and cannot be chosen.

7. I would like to include an activity from the [transferable skills](#) group in the study plan but there are no more places available, is it possible to add places?

No. Due to the specificity of these courses and the teaching methods adopted, attendance is reserved for a limited number of students. It is not possible to add extra seats.

8. If I submit the study plan for the current academic year, can I graduate in the March session?

No, the March graduation session refers to the previous academic year and students can graduate from the first session of the academic year of enrolling. For example, if I enrol in the 2025/2026 academic year and submit my study plan, I will be able to graduate from the summer 2026 session onwards. The March 2026 graduation session is reserved for students enrolled in the 2024/2025 academic year.



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9. I am not enrolled for the current academic year because I am planning to graduate in March. Can I change my study plan?

No. If you are not enrolled for the current academic year, you cannot change your study plan. The only way to make changes to the study plan is to enrol for the current academic year, in which case you will graduate after March.

10. I have fulfilled the study plan with Internship abroad for the preparation of the final examination, but I will not be going abroad and I need to change it with Internship for the preparation of the final examination. Even though the study plan is now closed, is it possible to change it?

Yes, this is the only possible change to the study plan, even if it is closed. You do not have to enrol for the next academic year and postpone your graduation, you just need to ask the [Student Administration Office](#) via [Virtual Help Desk](#) to change it. The opposite is also possible.